

# 委 託 書

(Letter of Attorney)

本人因 工作(Work) 行動不便(Disability) 路途遙遠(Traffic) 有事(Occupied)  
其他(Other)：\_\_\_\_\_ (請敘明) (Please specify)

無法前往辦理下列勾選事項，特委託\_\_\_\_\_代為辦理，如有不實願負法律責任：  
(For the above reason, I am unable to apply for the following matters in person and hereby  
authorize \_\_\_\_\_ to apply on my behalf. If the information provided is false, I will  
bear legal responsibility.)：

- 一、遷徙登記 (1) Registrations of movement
- 遷入 (初設、住址變更) (Moving-in (Initial household registration or address alteration registration)) 地址(Address)：\_\_\_\_\_縣(市)(County/City)\_\_\_\_\_鄉(鎮、市、區) (Township/Town/City/District)\_\_\_\_\_里 (村) (Village)\_\_\_\_\_鄰 (Neighborhood)\_\_\_\_\_路 (街) (Road/Street)\_\_\_\_\_段 (Section)\_\_\_\_\_巷 (Lane)\_\_\_\_\_弄(Alley)\_\_\_\_\_號(No.) \_\_\_\_\_樓之(F-) \_\_\_\_\_。
  - 出境遷出登記 (Moving-out registration)
  - 分戶登記 (Household separation registration)
  - 合戶登記 (Household combination registration)
- 二、身分登記 (2) Registrations of personal status
- 出生登記 (Birth registration)
  - 認領登記 (Registration of parentage)
  - 收養登記 (Adoption registration)
  - 終止收養登記 (Adoption termination registration)
  - 結婚登記 (Marriage registration)
  - 離婚登記 (Divorce registration)
  - 監護登記 (Registration of legal guardianship)
  - 輔助登記 (Assistance registration)
  - 死亡登記 (Registration of death)
  - 未成年子女權利義務行使負擔登記 (Registration of exercising responsibility of the rights and obligations for minor children)
  - 死亡宣告登記 (Registration of presumption of death)
- 三、國民身分證 (3) National ID card
- 14 歲以上者國民身分證換領及領取 (Replacement and collection of national ID card for a person over 14 years old)
  - 未滿 14 歲未成年人國民身分證初、補、換領及領取 (Initial issuance, re-issuance, replacement, and collection of national ID card for a minor under 14 years old)
- 四、初、補、換領戶口名簿 (4) Initial issuance, re-issuance, replacement of household certificate)
- 現住人口詳細記事 (Current members with detailed notes)
  - 現住人口含非現住人口有詳細記事 (Current members and non-current members with detailed notes)

- 現住人口省略記事 (Current members with notes omitted)  
 現住人口含非現住人口省略記事 (Current members and non-current members with notes omitted)

五、戶籍謄本 (5) Household certificate transcript)

申請\_\_\_\_\_之(全戶、部分)戶籍謄本\_\_\_\_份 (Apply for \_\_\_\_\_ copy/copies of entire/partial household certificate transcript of \_\_\_\_\_(name).)

- 記事省略 (With notes omitted)  
 記事不省略 (With detailed notes)：立具結書人確實因需用機關要求提供之戶籍謄本個人記事勿省略。以上具結如有虛假不實，願負一切法律責任。(The personal notes of the household certificate transcript required by the agency should not be omitted. If the above information provided is false, I will bear legal responsibility.  
立具結書人(Signature)：\_\_\_\_\_

六、門牌 (6) Building No.)

- 編釘(Numbering)  初編(Initial)  增編(Added)  改編(Changed)  合併(Merged)  
 整編證明(Numbering certificate)\_\_\_\_份(Copy)  
 門牌證明(building No. certificate) \_\_\_\_份(Copy)  
 補發(Re-issuance)

七、原住民身分 (7) Indigenous status)

- 取得(Acquisition)  變更(Alteration)  回復(Recovery)  喪失登記(Forfeiture)  
 註記民族別為 (Tribe group)\_\_\_\_\_

八、其他 (8) Other)：\_\_\_\_\_

此致 (To)

\_\_\_\_\_戶政事務所 (Household Registration Office)

委託人 (Signature of the trustor)： ( 簽章 )

國民身分證統一編號 (National ID Card No.)：

電話 (Telephone No.)：

受委託人 (Signature of the entrusted party)： ( 簽章 )

國民身分證統一編號 (National ID Card No.)：

電話 (Telephone No.)：

中 華 民 國 年 月 日  
(Year, Month, Day)

說明：委託原因及委託事項請於□中打「V」，若勾「其他」者，請於空白欄中敘明。

(Note: Select the reasons and matters to be entrusted (V). If "Other" is selected, please specify in the blank.)