

# 房屋使用情形變更申報書

## Declaration of Change in the House Usage Situation

(請於 3 月 22 日前提出申報，稅額減少逾期申報者，自次期開始適用)

(Please submit the declaration before March 22; for those whose tax amount is reduced and due to late submission, the new tax rate will be applied from the next period.)

申報人所有桃園市 區 里 路 段 巷 弄 街 號 樓之

Applicant's House Located in Taoyuan City, Village, Township,  
Rd. / St., Section , Lane , Alley , Sub-Alley ,No. , Floor to

房屋(稅籍編號 H ) 使用情形變更，請派員實地

調查，准予改按下列變更後使用情形所應適用稅率課徵房屋稅。(Tax Registration Number H ) change in usage situation, please send a staff member for on-site investigation. Approval is granted to apply the appropriate house tax rate based on the following changes in house usage.

☐ 改為自住使用 Change to owner-occupied residential use (2 月末日符合全國單一自住規定時改為全  
單一自住使用) (The house will be classified as a single owner-occupied residence nationwide if it meets  
relevant criteria effective from the end of February.)

\*自住使用房屋需本人、配偶或直系親屬辦竣戶籍登記，請填寫上開房屋戶籍登記者：

The owner-occupied house must be registered under the name of the owner, spouse, or relatives of direct  
lineage. Please fill in the registrant of the above household registration:

☐ 本人 The applicant ☐ 配偶 Spouse (姓名 Name : 身分證統一編號 ID  
number : )

☐ 直系親屬 Relatives of direct lineage (姓名 Name : 身分證統一編號 ID number :  
稱謂 Relationship : )

\*有三親等內親屬以外之他人設籍，請檢附設籍人無租賃關係申明書或填具下方申明書

If there are other registrants in the household registration who are not within the third degree of  
kinship, please attach a declaration of no rental relationship with the registrant or complete the  
declaration provided below.

### 房屋所有(使用權)人無租賃關係申明書

#### Declaration of No Rental Relationship by Houseowner (Right of Use Holder)

本案房屋有三親等內親屬以外之他人及其家屬設戶籍，因設籍人無法前來貴(分)局說明，本人申  
明確無租賃關係，如有不實，願依法接受處罰。

This house has household registration by the person and his or her family members who are not  
within three degrees of kinship to the houseowner. Since they are unable to come to your  
(branch) office to provide an explanation, I hereby declare that there is no rental relationship  
between them and the houseowner. If this statement is found to be false, I am willing to accept  
legal penalties.

申明人： (簽名或蓋章)  
Declarant: (Signature or Stamp)

☐ 因自住房屋超過全國 3 戶之限制，願放棄 Due to exceeding the limit of 3 owner-occupied residential  
houses nationwide, I am willing to waive the owner-occupied residential house  
owned by ☐ 本人 Houseowner ☐ 配偶 Spouse ☐ 未成年子女 Minor Child(ren) (放棄  
者簽名或蓋章 Waiver signature or seal) 所有 House tax registration number of (稅籍編  
號 ) 之自住房屋

☐改為公益出租住家使用 Change to public welfare rental and residential use

☐改為非自住住家使用 Change to non-owner-occupied residential use

適用 Applicable for :

1. ☐出租申報所得\_\_\_\_\_元達租金標準(請檢附租賃契約書影本,如未檢附將改為4.其他住家用,另請申報綜合所得稅之租賃所得,務必填報房屋稅籍編號及收入總額)  
Rental Declared Income Amount: NT\$\_\_\_\_\_ meets rental income standard. (Please attach a copy of the rental contract. If not attached, it will be changed to "4. Other residential use." Please also declare the rental income portion of comprehensive income tax; be sure to fill in the house tax registration number and total income amount.)
2. ☐繼承取得之共有房屋 Co-owned house acquired through inheritance.
3. ☐起造人持有使用執照所載用途為住家用之待銷售房屋 The license held by the builder is used for the houses that are designated as residential houses intended for sale.
4. ☐其他住家用 Other residential house use (原因 Reason: ☐出租住家使用 Rented for residential house use ☐超 3 戶改為非自住 More than 3 houses changed to non-owner-occupied ☐其他 Other \_\_\_\_\_)
5. ☐不計入上述 1.至 4. Not included in items 1 to 4 above.

☐改為營業使用,營業名稱 Change to use for business purposes, business name: \_\_\_\_\_ (☐面積六分之一 1/6 of the area ☐全部面積 Total area ☐其他 Other \_\_\_\_\_)

☐改為私人醫院、診所或自由職業事務所使用,名稱 Change to use for private hospitals, clinics, or freelance offices, name: \_\_\_\_\_

☐改為空置不為使用 Change to vacant and not for use.

☐改為\_\_\_\_\_使用 Change to use for \_\_\_\_\_ purpose.

☐本案房屋基地係自用住宅用地,已辦竣戶籍登記,且為申報人本人、配偶或直系親屬所有,請同時改按自用住宅用地稅率課徵地價稅。The land on which this house is situated is designated for owner-occupied residential use. The household registration has been completed, and the house is owned by the owner, his or her spouse, or relatives of direct lineage. Please adjust the land value tax to be levied at the owner-occupied residential land tax rate accordingly.

☐本案及未來如有貴局應退稅額,同意採直撥退稅方式,直接撥付至下列帳戶(請檢附本人存摺封面影本,如未勾選將以掛號郵寄退稅支票方式辦理): For this case and any future tax refunds from your bureau, I agree to receive refunds via direct deposit to the following bank account. (Please attach a copy of the cover page of the applicant's bank passbook. If this option is not selected, the refund will be sent by registered mail in the form of a check.)

金融機構名稱 Name of Financial Institution		帳號 Account Number	
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此 致 To:

桃園市政府地方稅務局

分局

Taoyuan City Government Local Tax Bureau

Branch

申報人 Applicant: (簽名或蓋章 Signature or Stamp)

身分證字號/統一編號 ID number:

通訊地址 Mailing Address: ☐同申報坐落 Same with declared location ☐其他 Other:

電話 Telephone number:

申報日期 Application Date: