**生涯轉銜會議紀錄表**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 服務使用者 |  | 會議日期 |  | 年 |  | 月 |  | 日 |
| 會議地點 |  | 會議時間 |  | | | | | |
| 會議主席 |  | 會議紀錄 |  | | | | | |
| 出席人員 |  | | | | | | | |
| 會議內容 | | | | | | | | |
| 一、轉銜單位報告 | | | | | | | | |
|  | | | | | | | | |
| 二、服務使用者/家屬意見 | | | | | | | | |
|  | | | | | | | | |
| 三、受理轉銜單位意見 | | | | | | | | |
|  | | | | | | | | |
| 四、討論事項 | | | | | | | | |
| 決議： | | | | | | | | |
| 五、臨時動議 | | | | | | | | |
|  | | | | | | | | |
| 六、散會 | | | | | | | | |
| 社 工 員 |  | 督 導 |  | | | | | |